

# WEST AND MIDDLE CHINNOCK PARISH COUNCIL

Chairman: Mr Mark Bennett  
Sunnybrook  
Lower Street  
West Chinnock  
Somerset  
TA18 7PT

Clerk: Ms Kim Duller  
Half Moon House  
Lower Street  
West Chinnock  
Somerset  
TA18 7PT

## AGENDA

### PARISH COUNCIL MEETING

**To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council**

Ladies & Gentlemen,

A virtual meeting of West & Middle Chinnock Parish Council will be held on Wednesday 7<sup>th</sup> April 2021 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the attached Agenda.

With best wishes

Kim Duller  
Clerk to the Parish Council

#### Public Forum

Members of the public and press are welcome to join the online meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting.

**Please contact the Clerk if you would like to attend the meeting and would like instructions on how to access. [kdullerpheme@gmail.com](mailto:kdullerpheme@gmail.com) or 07957 358431**

**The Parish Council will meet on Wednesday 7<sup>th</sup> April 2021**  
**Via Zoom at 7.30 pm**

#### Public Forum

1. Apologies for absence
2. Declarations of interest
3. Minutes of the Parish Meeting held on 3rd March 2021
4. Matters arising (other than those on the agenda)
5. County Councillor's Report
6. District Councillor's Report
  
7. Planning:
  - a. Applications since time of the agenda:
    - i) 21/00639/HOU 39 Ridgway, West Chinnock
  - b. Determinations since time of agenda:
  - c. Planning enforcement:
  - d. Planning queries and update:
    - i) Update on Shiredown, Middle Chinnock
    - ii) Smiths Hill Development

8. **Finance:**
  - a. To pay Clerks Salary 4<sup>th</sup> Quarter
  - b. To approve 4<sup>th</sup> Quarter accounts, subject to internal audit
  - c. To update Parish Asset Register
  - d. To update Parish Risk Assessment
  - e. To present 21/22 budget
  - f. To approve delegated power payments March 2021
    - i) Wood for broken fence Recreation Ground, Cllr Tinkley £10.50
    - ii) Annual Water Bill Allotments £178.00
  - g. To pay any routine or previously agreed invoices
9. **Allotments:**
  - a. Allotment Tenants (including leavers, applicants and advertising)
  - b. Plot 20 – Decision on retaining
  - c. Communication received from tenants in the month
  - d. Maximum size of plots update
  - e. Allotment Inspection update
  - f. Tenant applications for structures (Approved in last month and New applicants received)
10. **Matters Arising from the 3<sup>rd</sup> March 2021 Meeting:**
  - a. Recreation Ground: Steps to Adjacent Field: Clerk
  - b. Smokey Hole & Smiths Hill Trees, Risk Assessments: Clerk
  - c. Triscombe, Higher Street: Cllr Tinkley
  - d. Locality Officer SSDC: Clerk
  - e. Broken Road Markers: Poop Hill: Parish Work Plan
  - f. Riverbank Collapse, Scott's Way: Parish Work Plan
  - g. Footpaths: update and Parish Work Plan
  - h. Greatfields: Update Chair
  - i. Fly Tipping: Update
  - j. FWAG: Parish Work Plan
  - k. Corona Virus: Feedback: Chair
    - i) Local Response: SSDC and SCC
    - ii) Direct National Legislative Impact on Parish Council: All
    - iii) Concerns Raised at Local Level: All
11. **Reports & Correspondence:**
  - a. Parish Work Plan: Previously circulated: Clerk
  - b. Willow Tree Rec: Cllr Tinkley
  - c. Clerk Report: Queries to the Parish Council during March 21
  - d. GDPR: Clerk
  - e. Highways & Ditches: Chair
  - f. Solar Project: Cllr White
  - g. Drains Report: Clerk
  - h. Recreation Ground:
    - i) Rec Gate
    - ii) Purchase of the Recreation Ground: Clerk/Chair
    - iii) Recreation Ground Development: Neil Cochran
  - i. Return to Face to Face Meetings
  - j. Purchase of New Bin at Rec. Consideration of Design and Functionality
  - k. Resignation of Cllr Dewsbury
  
  - l. Councillor Vacancy
  - m. Police Commissioner Elections 6<sup>th</sup> May 2021
  - n. Phosphate Update SSDC– previously circulated to Councillors
  - o. Recycle More Service SSDC: Update for Information, previously circulated
12. **Correspondence & Matters for Wednesday 5<sup>th</sup> May 2021 Agenda**

**Annual Parish Meeting Wednesday 5<sup>th</sup> May 2019 7pm**  
**Parish Council Meeting Wednesday 5<sup>th</sup> May 2019 7.30pm**

**Meeting via zoom - Everyone is welcome**