

WEST & MIDDLE CHINNOCK PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held 6th February 2019

Cllr Shaun McMillan (Chair)
Cllr Mark Bennett (Vice Chair)
Cllr Phillipa Coleman

Cllr Tony Cawley
Cllr Raymond Bailey
Cllr Bill Mannering
Clerk, Kim Duller
12 Members of the Public

Public Forum:

i) Dog Fouling: It was reported that there has been an increase in dog fouling between Scots Way, Layne Terrace and along past the allotments. There is a bin in situ on Layne Terrace which does not appear to be being fully utilised. Concerns were raised by the PC that there was no longer a dedicated Dog Warden at SSDC. Ric Pallister volunteered to speak to the environmental team to address the issue and liaise with the Clerk.

19/528

Apologies for absence: None

19/529

Declarations of interest: Cllr Tony Cawley, Allotments; Cllr Phillipa Coleman, Planning Application 18/03977.

19/530

Minutes of the meeting held 5th December 2019: These having been circulated were taken as read. The internal auditor, Neil Cochran noted that the cost of £54.00 for hedge cutting for payment to Cllr Raymond Bailey had been missed off of the previous minutes. This was amended by the Chairman. Minutes were subsequently signed as a true record.

19/531

Matters arising (Other than agenda items): None.

19/532

County Councillor's Report: Newsletter previously circulated to Members. i) Western Corridor in Yeovil: Road traffic control on the western bypass being completed and traffic lights turned on this week. **ii) A356 signage:** is being addressed and an order has been raised to put double posts and signage where signs are constantly being knocked down by large vehicles. **iii) Highways Team:** Mike Fear has left and Derek Davis is covering his position for the time being. Mark Keating to keep Members posted.

19/533

District Councillor's Report: Increase in Council tax announced specifically to address policing, rivers authority and some other agencies. Overall increase 3%

19/534

a) Applications:

i) 18/03516/FUL: 5 Ridgway. Conversion of existing garage for mixed use as a dog grooming parlour and domestic use. **Having discussed the application there were no observations or comments to report by Members.**

ii) 19/000179/HOU: Lynchets, Smiths Hill. Alterations and 2 No extensions. **Having discussed the application Members were concerned that the plans did not include a design statement which clarified the use of the proposed studio and workshop for either personal or commercial use. Members requested that the Clerk confirm the query with SSDC. If for commercial use Members would like to investigate further. If for personal use, Members agreed they would not have any further comments or observations.**

iii) 18/03833/HOU: 6, Hill View Close. Replace existing building and part of the garage with an ancillary annex. Having discussed the application, Members did not agree with the current application due to concerns that the proposed car-parking arrangements did not meet the required standard for increased accommodation and concerns regarding the use of the ancillary annex for use by a named person or relative. **Therefore the Parish Council objected to the application based on lack of clarification. It was agreed that if clarification relating to the conditions was provided by the case planning officer, Members would be prepared to accept the application. Action: Ric Pallister and the Clerk.**

iv) Cllr Coleman left the room during the discussion. 18/03977/HOU: Broadstone Farm. Demolition of existing Utility/Store/Outhouse and erection of a replacement single story extension and internal alteration works. **Having discussed the application Members were in agreement to support the application subject to the correct certificates being in place relating to the original application.**

v) 19/00042/HOU: Stoneleigh, Duckpool Lane. Demolition of existing conservatory and porch. Proposed front and rear extension together with internal alterations. **Having discussed the application, Members did not have any comments or observations.**

b) Applications Since Time of the Agenda: None

c) Determinations: None

Finance:

a) Precept: The Precept Notification form was retrospectively signed by the Chairman as agreed at the December meeting 2018.

b) To Approve Qtr 3 accounts: These had been inspected by the internal auditor Neil Cochran who confirmed they were correct and in order. **Agreed unanimously.**

c) To Consider the Grass Cutting Tender for 2019/20: Members discussed that they would like to extend the contract for a further year with the current contractor rather than go out to Tender which would incur additional costs. The justification was based on the consistently good service provided by SLL and a nominal increase over the last 3 years. SLL had quoted £66.25 plus Vat for cutting the Recreation Ground, strimming of edges, up to 16 cuts per annum and £47.00 plus VAT per occasion for the Bus shelter, Allotments, children's shelter, hedge at allotment and Well at the top of Higher street, up to 16 cuts per year. **Agreed Unanimously. Action: Clerk to confirm with SLL.**

g) To Pay Routine or Previously Agreed Invoices: None

Allotments: The Chair explained that as there was no representation for the Allotment Committee at the PC meeting that no discussion would take place without Committee Members present. The Clerk reported that there had been various conversations between the Allotments society South West Mentor and the Clerk. The Clerk confirmed that the Tenancy contract would be updated for 2019/20 to include a clause which required tenants to have their own public liability insurance. **Action: Chairman and Clerk to set up a meeting with the current Committee Members and discuss a way forward for the management of the Allotments.**

Matters Arising from December Meeting:

a) Chinnock Chase: The Chairman explained that he had not yet attended a meeting to confirm final details as was discussed at the December meeting. i) Insurance Update: The Clerk confirmed that she had taken advice regarding the PC's liability relating to the race from the PC's insurance company and would confirm this with the organisers. **Action: Clerk to copy Members in on recommendations.** Cllr Cawley raised queries relating to "Event Insurance" which he believed that the race organisers should hold, issued by SSDC. Clerk to investigate further with SSDC and Cllr Cawley and inform the Chinnock Chase organisers if relevant. **ii) Route Update:** The Clerk has not received any further information on the route. **iii) Parking:** The organisers have confirmed that car parking has been arranged in the field located next to/leading into the recreation ground from Lower Street. Cllrs discussed potential parking issues and were still keen to discuss further with the organising Committee legal requirements and duty of care to keep the roads clear to allow for emergency vehicles, tractors and trailers, as well as cars and other vehicles and to restrict car-parking in the Rec to the hardcore area only.

b) Hollowell Hill – Land use query: Cllrs McMillan and Bennett visited the site and met the owners. They considered the site to be well managed. The owners are using the site to grow trees; will be increasing hedging to shield the view of the poly tunnels they hope to erect; the existing foot print of the barn will be used to erect a new barn specifically for hay. There are no plans for any development on the site.

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c) The Haunts, Creation of Parking Space on Public Highway: Both Cllrs Keating and Pallister confirmed that they had received advice that this was not a highways issue and that it was a Yarlington issue. However SSDC Cllr Pallister explained that it was a planning issue because erosion of the tarmac from the highway caused by the creation of the space did indeed impact on highways. **Action: Cllr Bennett to contact Mike Hicks to discuss next steps.**

d) Complaint at Recreation Ground 6th April 2018: The original complainants have followed up with Luton Town Chair and publicised their concern that the Chairman had not kept his promise to the local football team to make a donation. The PC agreed as much as possible had been done to attempt to resolve the complaint and no further action could be taken.

e) Grit update: Cllr Bailey has topped up Poop Hill and Duckpool Lane containers and still has 8 bags in reserve. It was determined that the PC has enough salt in reserve and won't buy anymore at the moment, however will consider buying a dumpy bag with the option to potentially store at Broadstone farm.

f) Pot Holes Self Maintenance: The Clerk presented details of the Devon County Council "Helping people to help themselves" scheme, which included the Road Warden scheme. Funding for this was provided by the County Council to enable communities to organise and carry out minor works which DCC are no longer able to resource. They also provide third party insurance and access to a store of tools. **Cllr Bennett agreed to investigate further to establish whether SCC was proposing anything similar.**

g) Neighbourhood Watch Update: The Clerk has been talking to the NW co-ordinator based in Bridgewater and has details for anyone who is interested in organising a scheme for their Road or for a determined number of houses. PCSO Caroline Matthews also presented details at the Community police briefing prior to the Parish Council Meeting.

h) Grill over Higher Street Well: The PC considered this to be safe and review in March 2019.

i) Recreation Ground Purchase and Development: Neil Cochran explained a small scoping committee had met and would initially carrying out a fact finding exercise on those Recreation grounds locally which are considered to be examples of best practice in the community. He requested clarification as to whether the PC was still interested in purchasing the Recreation Ground as part of the project. Members agreed they were. It was also discussed if the £15K which was ring fenced for community infrastructure could be used in it's entirety for this project. The Chair explained that money was specifically ring fenced for the priority project which was consulted on as part of the community plan. The recreation development was considered by the community to be the priority, and so yes the money would be solely for this purpose if the project required £15K, however the PC would expect any project to be part match funded. Neil Cochran also asked if the money from the Greatfields sale could be used. It was agreed further discussion would have to take place on this.

j) The Knapp: No further action had taken place by the owner to repair the raised path. Cllr McMillan to speak to the owner to agree a schedule of works and report back to March meeting.

k) Parish Paths Consultation: Cllr McMillan explained there was no input required from the PC as this was reviewing what was in place and grading existing paths.

18/526

Reports & Correspondence:

a) Highways & Drains: All current issues have been reported, but little progress has taken place. Cllr Bennett confirmed Mike Fear had left SCC, who had previously been his main contact. Maps showing all of the potholes reported by Cllr Cawley, as well as those already reported and not been actioned have been submitted by Cllr Bennett.

b) May Elections: Full SSDC elections and Parish Council elections will be taking place on 2nd May 2019. The Clerk will be attending a training session on 28th February 2019 and will prepare a briefing for Members. Cllr McMillan will be standing down from the PC at the elections.

c) Trading Standards Information: The Clerk has circulated information on how to keep yourself safe from rogue traders on the community website, which had been received from trading standards.

d) Somerset Wood, Donation Request: Members discussed a request for a donation from the Somerset Wood project which is to be a lasting memorial to those in Somerset who fought and fell in the First World War and will lie in the parishes of Cheddon Fitzpaine and West Monkton. Each PC in Somerset has been asked to donate £25.00 to support the ongoing maintenance of the wood and it was discussed whether the PC should donate £25.00 per fallen soldier. **Action: Cllr McMillan to confirm number of soldiers and Clerk to ask if there will be a plaque to show those parishes who have donated. Decision to be taken at March 6th PC meeting.**

e) Applications for Village Grants: The Clerk confirmed that one application had been received so far; however it did not meet the application criteria for a single project. The Clerk was asked to write to the applicant and ask for it to be resubmitted using the Parish Council guidelines. The closing date is 11th February 2019 and decisions will be made at the Parish Council meeting on 6th March 2019.

f) Somerset Water Pollution: Briefing note previously circulated to Members.

g) NALC: Inquiry by Prime Ministers independent advisory Boards. Call to strengthen standards regime for local Councillors: **Noted by Members.**

h) Points of Light Information: A book from NALC which has been published giving examples of best practice case study projects carried out by Parish Councils. **Noted by Members.**

i) Electoral Register 2019: For information. **Noted by Members.**

j) Clean Air Strategy Consultation: **Members agreed not to respond.**

k) Applications for Role of District Councillor: Publicity received. **Noted by Members.**

l) Police Report of Stolen Vehicles: A report was sent to the Clerk in the previous week of two vehicles which had been stolen in the village and both left burned out on a lay-by on the way to Chiselborough. The Clerk confirmed that she had circulated details to various groups and organisations in the village. The Chairman asked residents and Members to remain vigilant. No further information has been received by the Clerk.

19/538

Correspondence Received Since Time of Agenda:

a) Road Closures:

- **Snails Hill/ Duckpool Lane:** From Junction with Scotts Way to junction with Highfield. 26th February 2019 for 4 days.
- **Scotts Way West Chinnock:** From its junction with the A356 Furringdons Cross. 2nd March 2019 for 4 days.

Cllr Mannering to publicise on Community Website, Clerk to display on Parish notice board.

b) Community Police Event: The event had been held before the Parish Council meeting attended by a number of residents and the PC. The event was well received and all agreed it was helpful to find out more about policing in the area. **As a follow up, It was agreed to identify other community events in the village where the police could come and meet residents.**

The meeting ended at 9.30pm

Next Meeting

Wednesday 6th March 2019, 7.30pm in the Village Hall.

