

WEST & MIDDLE CHINNOCK PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held 5th June 2019

Cllr Mark Bennett - Chair
Cllr Phillipa Coleman – Vice Chair
Cllr Tony Cawley
Cllr Elizabeth Griffiths

Cllr William Mannering
Cllr Oliver Patrick
Cllr Neil Tinkley
Clerk: Kim Duller

4 Members of the general public

Public Forum: No Comments of feedback

- 19/580** **Co-option to fill vacancies. To review candidates and vote for co-option:** All applicants left the public forum whilst their supporting statements were considered. Individual votes were led by the Chair. **Elizabeth Griffiths: All in favour. Neil Tinkley: All in favour. Oliver Patrick: All in favour. All returned to the meeting and were welcomed as new Councillors and Members.**
- 19/581** **ROI Forms and Acceptance Forms for New Members: To be completed and witnessed by July 3rd 2019, scanned and sent to SSDC.**
- 19/582** **Apologies for Absence:** None
- 19/583** **Declarations of Interest:** Cllr Tony Cawley, Allotments. Clerk, planning 19/00026
- 19/584** **Minutes of the Parish Council Meeting held on Wednesday 5th June 2019:** Agreed as being a true record of the meeting & signed.
- 19/585** **Matters Arising (Other than those on the Agenda):** None
- 19/586** **County Councillors Report:** No apologies received at time of meeting. Monthly Newsletter received. Only local relevance potentially small improvement grants.
- 19/587** **District Councillors Report:** SSDC Cllr Vaughan welcomed the new Chair of the PC and new Members. He reported that local “environment & ecology” had been declared an emergency as part of the SSDC strategy; that there was the potential for free trees should villages want them and planning applications responses should be very specific in relation to planning law.
- 19/588** **a. Planning Applications:**
i. Land at Greenhams Hill, Hollowell Hill, West Chinnock 19/00026/FUL
Decision delayed until 13th June as information is still being gathered. PC to consider its response once all outstanding information has been received. **Clerk to organise visits to the site with applicant for new Members.**
b. Applications since Time of the Agenda: None, however it was noted that alterations had been made to the Applegarth, previously granted permission. **Clerk to contact Andrew Gunn, senior planning Officer and report back to next meeting.**
c. Determinations since Time of the Agenda: None
- 19/589** **Finance:**
a. To request the Wolds Annual Rent £5.00: Received.
b. To Present Updated Risk Assessment: Signed by the Chair. (Agreed at previous meeting).
c. To Pay any Routine or Previously Agreed Invoices: Somerset Landscapes Ltd, £271.80 to carry out May grass cutting. The invoice had been checked by Cllr Mannering and was approved. All in favour.

19/590

Allotments: Cllr Cawley explained that a new Allotment Committee was being set up, which fitted the criteria specified by the Allotment Society. The Chair explained that an “informal” committee would not be acceptable and requested that a decision be taken within one month or the Parish Council would take over the complete management of the Allotments. **Action: Cllr Cawley to liaise with the new Committee to respond to the PC with proposals before the next meeting.**

19/591

Matters arising from the May 2019 Meeting:

- a. **The Haunts: Creation of Parking Space on Public Highway: Item carried forward from April meeting.** John Nicolson from Highways had been back in touch and confirmed this was not a Highways issue. It was agreed that as neither Yarlington nor Highways were prepared to take responsibility, a joint site meeting between Yarlington, SCC and the Parish Council be organised by the Clerk. **Carried forward.**
- b. **CAT Transfer:** Neil Cochran presented an update and explained that the transfer itself was quite straight forward. **Action: It was agreed to take a vote at the July meeting on the purchase the land subject to the cost of legal fees, (currently estimated at approximately £1000.00) and the benefits of ownership.**
- c. **Pot holes self-maintenance:** The Clerk has had a response from one of the CEO Officers, Alyn Jones which was felt to not be decisive. After discussion it was agreed that there was still enthusiasm to be able to be able to in part, maintain Roads. **Action: The Clerk to forward information from Alyn Jones to Cllr Tinkley to lead.**
- d. **Grill Over Well, Higher Street: Inspected and considered safe. Review December 2019.**
- e. **The Knapp:** The Chair to liaise with Eric Nichols owner of Tree Cottage. **Action: Agree a timescale for works to be completed as agreed with the previous Chair.**
- f. **Dog Fouling Middle Chinnock:** SSDC have agreed to empty a bin in Middle Chinnock at no charge. **Action: Clerk to purchase bin to be located at the entrance to the footpath next the Brympton Barn, opposite Oxleaze. All in favour. £130.00 budget.**
- g. **Badger Activity:** It was agreed the Chair would contact SSDC regarding the badger earth coming from the badger set on Mechams corner. This was considered to be dangerous for cars approaching the corner and a matter of urgent health & safety. **Action: Chair.**
- h. **Mud on the Roads:** Whilst there is very good mud clearance from some farmers there is still some inconsistency. **Cllr Coleman agreed to address this agenda item and report back at the next meeting.**
- i. **BT Phone Update:** Whilst there had been some publicity regarding “what to do” with the phone box, it was agreed by Members that there was not enough information regarding what can and can’t be done with the phone box and any potential costs involved. **Action: Clerk to get more details from BT for the next meeting.**
- j. **Verge Cutting:** Cllr Coleman to liaise with local farmers who have kindly offered to cut the verges.
- k. **Temporary Road Closures:** Hollowell Hill – BT works now completed. New flood alleviation works in Norton Sub Hamdon, with a road closure for 19 days.

19/592

Reports & Correspondence:

- a. **Highways and Drains. Standing Item:** Drains at top of Lower Street to be reported as dangerous, especially for cycle users. **Action: Chair to report.** Gill & Keith have been clearing drains in Lower Street. It was discussed whether the PC would need to hire a “sucker” to clear the drains in future if the County Council reduced drains clearance. **Action: The Chair thought that the costs were very high, however would investigate the cost from SCC.**
- b. **Training Plan:** All new Members to access Councillor Training as well as those Councillors who have not attended the course. Chair and Vice Chair to attend relevant training course for new officers in post. Agree Member lead on planning – to go on training course. **Action: Clerk to circulate details.**
- c. **Flood Wessex Newsletter:** Clerk/Cllr Mannering to create a newsletter page where all relevant newsletters can be put.

d. **VE Day 75th Anniversary 2020:** Clerk has received details of this anniversary encouraging Parishes to support local events. There was some confusion as to whether the May Bank Holiday was going to be moved to Friday 10th May 2020 to make it a long weekend.

Action: The PC requested the Clerk research if other village organisations are planning any events.

19/593

Correspondence Received Since time of Agenda:

- a. **Rural Funding Digest:** Add to Community website page.
 - b. **ROSPA Playground Assessment:** Clerk to organise.
 - c. **Playground Risk signs:** Clerk to purchase.
 - d. **Standing Orders:** Need to be reviewed once Members have been trained.
 - e. **Land at Back of Haunts:** Clerk to obtain further information.
 - f. **Neighbourhood Plan:** To be considered as a future item to ensure local planning is part of a local strategy, once Members have been trained.
 - g. **GDPR:** Requirement for separate email addresses on a secure platform for all Members.
- Action: Clerk to investigate with contact to be supplied by Cllr Coleman.**

The meeting ended at 8.50pm

Parish Council Meeting Wednesday 3rd July 2019 – 7.30pm

Village Hall

Everyone is Welcome to Attend