

WEST AND MIDDLE CHINNOCK PARISH COUNCIL

Chairman: Mr Mark Bennett
Sunnybrook
Lower Street
West Chinnock
Somerset
TA18 7PT

Clerk: Ms Kim Duller
Half Moon House
Lower Street
West Chinnock
Somerset
TA18 7PT

AGENDA

PARISH COUNCIL MEETING

To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council

Ladies & Gentlemen,

A virtual meeting of West & Middle Chinnock Parish Council, will be held on Wednesday 3rd June 2020 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the attached Agenda.

With best wishes

Kim Duller
Clerk to the Parish

Public Forum

Members of the public and press are welcome to join the online meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting.

Please contact the Clerk if you would like to attend the meeting and she will provide you with instructions on how to access the virtual meeting on kdullerpheme@gmail.com or 07957 358431

**The Parish Council will meet on Wednesday June 3rd 2020
Via Zoom at 7.30 pm**

Public Forum

- 1. Apologies for absence**
- 2. Declarations of interest**
- 3. Minutes of the Parish Meeting held on 6th May 2020**
- 4. Matters arising (other than those on the agenda)**
- 5. County Councillor's Report**
- 6. District Councillor's Report**
- 7. Planning:**
 - a. Applications
 - b. Applications since time of the agenda
 - c. Determinations since time of agenda
 - d. Planning enforcement
 - e. Any other planning issues reported
- 8. Finance:**
 - a. To approve end of year accounts after internal audit
 - b. To sign off internal audit
 - c. To sign off annual accounts
 - d. To agree and declare "smaller authority status"
 - e. To pay annual insurance BHIB: £464.10
 - f. To receive "The Wolds" Greatfields rent, £5.00 2020/21

- g. To receive and agree proposed PC budget 2020/21
- h. To discuss opportunities to maximise investment of ring fenced funds
- i. ROI update
- j. To review and agree 20/21 PC Risk Assessment
- k. To review and agree 20/21 PC Asset Register
- l. To pay any routine or previously agreed invoices

9. Allotments:

- a. Signage
- b. Inspection
- c. Rent Review
- d. Allotment Hedge Invoice

10. Matters Arising from the May Meeting:

- a. Purchase of Recreation Ground: Update Clerk
- b. Pot Holes Self Maintenance Update: Standing Item **c/f to after lockdown**
- c. Grill over Well, Higher Street: Cllr Bennett **c/f to after lockdown**
- d. Riverbank Collapse, Scotts Way: Update Clerk
- e. Bow Bridge Repairs: Update Clerk
- f. Recreation Ground Risk Assessment: **Cllr Bennett & Cawley c/f to action after lockdown**
- g. Waste Bin Middle Chinnock: Update Cllr Bennett
- h. Email set up and IT review, GDPR: **c/f to action after lockdown**
- i. Police Visit to Parish Council Meeting: **c/f to after Lockdown**
- j. Yarlinton Land Purchase Layne Terrace: **Clerk/Cllr Bennett c/f to next meeting or after lockdown**
- k. Recreation Ground Development: **c/f to after lockdown**
- l. Community Website and Communications Review: **c/f to after lockdown**
- m. Tree planting & Tagging on Higher Farm: **c/f until after lockdown**
- n. Overturned Lorry & Trailer: Update
- o. Management of Verges and Hedges: Clerk to Update
- p. Planning Consultation Response: Cllr Tinkley
- q. Footpaths Report: Chair
- r. Corona Virus: Feedback:
 - i. Local Response: Cllr Patrick
 - ii National Response: Clerk
 - iii Direct Legislative Impact on Parish Council: All
 - iv. Recreation Ground: Cllr Bennett Update
 - v. Concerns Raised at Local Level: All

11. Reports & Correspondence:

- a. Highways and Drains: Report on any new issues: Cllr Bennett
- b. Training Plan
- c. Roadwork's Notice Scotts Way Closure: Clerk
- d. Purchase of Saplings: Cllr Patrick
- e. Draft Walking and Cycling Manifesto for Somerset: Clerk
- f. Rent Increase the Wolds: Chair
- g. Tree Maintenance the Wolds/Greatfields: Chair
- h. Recreation Ground Cutting: Chair
- i. HGV's Duckpool Lane: Chair

12. Correspondence & Matters for July Agenda

Next Parish Council Meeting Wednesday 1st July 2020 7.30pm
Venue TBC - Everyone is welcome