

WEST & MIDDLE CHINNOCK PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held 7th March 2018

Cllr Shaun McMillan - Chair
Cllr Mark Bennett
Cllr Phillipa Coleman
7 Members of the Public

Cllr Raymond Bailey
Cllr William Mannering
Clerk, Kim Duller

Public Forum: No questions from the Public.

18/419 Apologies for Absence: Cllr Tony Cawley.

18/420 Declarations of Interest: Cllr McMillan, item 18/428 – m. Raymond Bailey, hedge trimming invoice under finance.

18/421 Draft Minutes of the Parish Council Meeting held on Wednesday 7th February 2018: Agreed by all Members and signed by the Chair as an accurate account of the meeting.

18/422 Matters Arising (Other than those on the Agenda): None

18/423 County Councillors Report: Monthly SCC newsletter from Mark Keating previously circulated and on the community website. Cllr Keating sent apologies.

18/424 District Councillors Report: Cllr Ric Pallister presented a written report, available on the Community website. A new consultation is being launched on the future of Yeovil Town Centre. All residents are urged to participate. Ric also mentioned that Recreation Grounds were to be potentially given over to Parish Councils. More information to follow.

18/425 Planning Applications:

- a. **17/03546/FUL Applegarth, Eastfield Lane, Middle Chinnock:** After a site visit, the PC considered amended plans. Members agreed to object to the amended plans, however would consider approval subject to conditions regarding landscaping.
- b. **17/04677/FUL Land at 9400 Smiths Hill, West Chinnock:** Amended plans had not been received by the Clerk, however it was noted that they had been posted on the SSDC planning website. **Action: Clerk to organise a Planning Sub-Committee meeting on 16th March 2018 at 6pm to discuss the amended plans when they arrive and make a response.**

18/426 Finance:

- a. **To Approve Quarter 3 Accounts:** The Clerk explained there had not been an error with the previous accounts and that it was the running balance which had distorted the capital figure. **Accounts agreed and signed off. All in Favour.**
- b. **To Pay Clerks Salary 4th Quarter:** £588.00 and PAYE £147.00. **Agreed Unanimously.**
- c. **To Pay HAGs (Swings for recreation ground):** £246.60 inc VAT. **Agreed Unanimously.**
- d. **To Pay Village Hall Invoice (in arrears):** £125.00 – no increase. **Agreed Unanimously.**
- e. **To Pay £400.00 Community Grant:** Previously approved towards the maintenance required at the Community Playground, in order that it can be re-opened. **Agreed Unanimously.**
- f. **To pay any routine or previously agreed invoices:**
 - **To Pay Raymond Bailey for hedge cutting:** £54.00 inc VAT. **Agreed Unanimously.**
 - **To Pay for the Bin for Sandy Lane:** **Agreed for the Clerk to purchase up to £280.00 inc VAT**
 - **To Pay South West Water Allotment Bill:** £172.00. **Agreed unanimously**

18/427 Allotments:

- a. **Invoices and contracts:** Will be sent via email to the Allotment holders in March for distribution to Allotment Holders and then to be paid in April direct to Clerk. The new system of payments will bring the Allotments financial year in line with the Parish Council Yearly Accounts. The Allotment Committee will deliver contracts to those not on email.

- b. The Clerk to review whether the existing cost to Allotment Holders for water is covered by the current water rent. If not, Clerk to increase water bill element of the contract to cover costs.

Agreed by members of Allotment Committee present, Neil Vout and Jenny Coman.

- c. **Plot 4b:** Has been re-let.

18/428 Matters arising from the February 2018 Meeting:

- a. **Feedback Community Play Area:** The school is looking to generally improve the school recreation facilities, however are still supporting the renewal of the equipment in the play area. Currently the quotes are being re-checked and then the order will be made. **Action: Grant from the Parish Council to be raised before the end of March 18.**
- b. **16, Layne Terrace - Tarmac:** On list to be actioned by SCC after April 18.
- c. **Highways, Gullies and Drains:** Top of Poop Hill has been cleared however is still blocked. Cllr Bennett to follow up with SCC. All other outstanding issues to be addressed after April 2018.
- d. **Tree at Recreation Ground:** All wood has been removed.
- e. **Broken Swing Recreation Ground: New swing is up.** Agreed to put up second new swing and keep existing one in a secure place.
- f. **Recreation Ground/Pavilion – update: Action: Clerk to arrange meeting with Pavilion Committee.**
- g. **Improved Disabled Access to the Recreation Ground:** SSDC have still not come back to Cllr McMillan. It was discussed that the footbridge may need replacing at some point. **Action: Cllr McMillan to follow-up.**
- h. **Land Ownership Hollowell Hill:** The Clerk to ask SSDC to look at the site, as the Parish Council did not feel it had enough legal planning knowledge to determine whether the buildings on the site are compliant under planning law. **Carried forward, Clerk to action.**
- i. **Neighbourhood Watch Scheme:** No interested residents had come forward. **Take off agenda.**
- j. **Salt Bin Mechams Corner:** Cllr McMillan to contact the owner of Mechams to discuss possible siting of a salt bin.
- k. **Guide Stone Update:** All Members were happy with the concept of registering the stone as long as there is no liability issues for the Parish Council. **Action: Clerk to advise Guide Stone society and also recommend they contact the land owner.**
- l. **Dog Fouling Complaint at the Recreation Ground:** The complainant has decided not to take this forward with SSDC Dog Warden.
- m. **Complaint to Parish Council regarding the Chair:** Following a complaint from Estelle Hart, this was passed to SSDC for advice. The complaint could not be discussed by the Parish Council on the basis that the Chair was not acting in his capacity as a Member of the Parish Council at the time of the complaint. SSDC considered the complaint and advised that it was a private matter between the Chair and the complainant. **Action: Clerk to write to Estelle to confirm outcome.**
- n. **Boundary Reviews Consultation:** It was confirmed by Cllr Ric Pallister that the boundary reviews do not impact on West & Middle Chinnock.
- o. **Pensions Regulations Update:** Clerk and Chair to meet to discuss.

18/429 Reports & Correspondence:

- a. **Defibrillators Training Update:** First session 11th March 2018, with further sessions on Monday 16th April 2018 at the Muddled Man. Details to be published in Parish Magazine and on Community Website.
- b. **Dog Fouling Schemes:** The Clerk reported that the schemes she had researched relied on being community led with a community champion. No residents had so far contacted the Clerk regarding investigating schemes.
- c. **Follow up Warman Builders:** Cllr Bailey agreed to contact.
- d. **A303 and A358 Consultations:** Noted.
- e. **Radio Nine springs Grant Application:** Despite being a worthy cause, as the project is outside of the village, funding cannot be awarded.
- f. **The Triangle Trust :** Despite being a worthy cause, as the project is outside of the village, funding cannot be awarded.

- g. Correction of Misinformation regarding Recreation Ground:** Members were concerned that locally some residents thought that the Parish Council were closing the Recreation Ground to Dogs and owners. Whilst the Parish Council had previously discussed dog fouling at the Rec and compared strategies put in place by other villages, Members had clearly stated that they did not intend to close the recreation ground.
- h. St Margaret's Hospice Newsletter:** For Information
- i. Footpath Concern:** A query had been raised regarding a footpath close to Broadstone Farm which was in need of repair. **Action: Cllr Coleman agreed to investigate.**
- j. Bank Cut in at the Haunts to Create a Parking Space on the Highway: Action, Clerk to liaise with Yarlinton in the first instance.**
- k. Thank you on behalf of the Parish Council to all of the residents who helped keep the roads clear during the snow.**

The meeting ended at 9.35pm

Next Meeting

Wednesday 11th April 2018 - 7.30pm, Village Hall