

# WEST AND MIDDLE CHINNOCK PARISH COUNCIL

**Chairman:** Mr Mark Bennett  
Sunnybrook  
Lower Street  
West Chinnock  
Somerset  
TA18 7PT

**Clerk:** Ms Kim Duller  
Half Moon House  
Lower Street  
West Chinnock  
Somerset  
TA18 7PT

## **To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council**

**Ladies & Gentlemen,**

A virtual meeting of West & Middle Chinnock Parish Council, which will be held on Wednesday 6<sup>th</sup> May 2020 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the attached Agenda.

With best wishes

**Kim Duller**  
**Clerk to the Parish**

### **Public Forum**

Members of the public and press are welcome to join the online meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting. **Please contact the Clerk if you would like to attend the meeting and she will provide you with instructions on how to access the meeting on [kdullerpheme@gmail.com](mailto:kdullerpheme@gmail.com) or 07957 358431**

## **PARISH COUNCIL MEETING AGENDA 6<sup>th</sup> May 2020**

**The Parish Council will meet via a virtual meeting on Wednesday 6th May 2020 at 7.30pm**

### **Public Forum**

- 1. Election of Chairperson and signature of formal agreement**
- 2. Election of Vice Chairperson and signature of formal agreement**
- 3. Appointment of Responsible Financial Officer (RFO)**
- 4. ROI forms and acceptance forms for Councillors**
- 5. Apologies for absence**
- 6. Declarations of Interest**
- 7. Minutes of the Parish Meeting held on 4<sup>th</sup> March 2020**
- 8. County Councillor's Report**
- 9. District Councillor's Report**
- 10. Planning Applications:**
  - a. Applications Since Time of the agenda:
  - b. Determinations Since Time of Agenda:
  - c. Planning Enforcement:
    - i. Land at Smiths Hill
    - ii. Applegarth
  - e. Planning Issues Feedback
    - i. Land Clearance Duckpool Lane
    - ii. Any reported since time of Agenda

## **11. Finance**

- a. Approval of Qtr 4 Accounts
- b. Revised Protocol for Agreement of Annual Accounts
- c. Somerset Landscapes Payment update
- d. Nat West Banking Online Banking Update
- e. To pay Clerk £75.00 compensation provided by Nat West for poor customer service and time
- f. Paid by Delegated Powers:
  - i. Clerks Salary Qtr 4 £815.57
  - ii. PAYE Qtr 4 £203.80
  - iii Clerks Expenses Qtr 4 £250.73
  - iv. Wessex Water £177.00 Allotments 1.04.20-31.03.21
  - v. Village Hall Invoice £125.00
- g. To Pay any Routine or Previously Agreed Invoices

## **12. Allotments:**

- a. Update during Covid-19

## **13. Matters Arising from the March 2020 Meeting:**

- a. Purchase of Recreation Ground: Update Clerk
- b. Pot Holes Self Maintenance Update: Standing Item **c/f to after lockdown**
- c. Grill over Well, Higher Street: Cllr Bennett **c/f to after lockdown**
- d. Riverbank Collapse Bow Bridge/Snails Hill. **Standing item c/f to after lockdown**
- e. Recreation Ground Risk Assessment: **Cllr Bennett & Cawley c/f to action after lockdown**
- f. Fire/s on the Recreation Ground: Clerk
- g. Waste Bin Middle Chinnock: **c/f to after lockdown**
- h. Email set up and IT review, GDPR: **c/f to next meeting**
- i. VE Day 75<sup>th</sup> Anniversary 2020: Clerk
- j. Police Visit to Parish Council Meeting: **c/f to after Lockdown**
- k. Yarlington Land Purchase Layne Terrace: **Clerk/Cllr Bennett c/f to next meeting or after lockdown**
- l. Recreation Ground Development: **c/f to after lockdown**
- m. Corona Virus: Feedback:
  - i. Local Response: Cllr Patrick
  - ii National Response: Clerk
  - iii Direct Legislative Impact on Parish Council: All
  - iv. Recreation Ground: Cllr Bennett Update
  - v. Concerns Raised at Local Level: All

## **14. Reports & Correspondence:**

- a. Highways and Drains: Report on any new issues: Cllr Bennett
- b. Bow Bridge Collapse: Cllr Bennett
- c. Complaint Dog Attack
- d. Overturned Lorry A356: Review PC of Safety issues on A356, Response to SSDC/SCC
- e. Community Website: Clerk update
- f. Request from Playgroup for iPad: Cllr Bennett
- g. West & Middle Chinnock Charities Nominations: Clerk
- h. BT Phone Box Internal & External alterations: Discussion Paper, Cllr Patrick
- i. Hedge Laying on the Allotments: Discussion Paper, Cllr Patrick
- j. Tree Planting and Tree Tagging on Higher Farm: Discussion Paper, Cllr Patrick

- k. Terms of Reference Tree Advisory Group: Discussion Paper, Cllr Patrick
- l. Management of Parish Hedges and Verges: Discussion Paper, Cllr Patrick
- m. SSDC Planning Function Consultations: Agreement on Feedback
- n. Footpath Maps: For Information: Cllr Bennett

**15. Matters for the Wednesday 3<sup>rd</sup> June Meeting 2020**

**Date of the Next Meeting – Everyone is Welcome**

**Wednesday 3<sup>rd</sup> June 2020, 7.00pm TBA if Virtual**