

WEST AND MIDDLE CHINNOCK PARISH COUNCIL

Chairman: Mr Mark Bennett

Clerk: Ms Kim Duller

AGENDA

ANNUAL MEETING OF THE PARISH COUNCIL 11th May 2022

To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council

The Annual Parish Meeting of West & Middle Chinnock Parish Council will be held on Wednesday 11th May 2022 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the Agenda. **The meeting will take place, face to face at the Village Hall.** Members of the General Public are welcome.

With best wishes

Kim Duller

Clerk to the Parish Council

Public Forum

Members of the public and press are welcome to join the meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting.

1. Election of Chairperson. Declaration of Office
2. Election of Vice Chairperson. Declaration of Office
3. Councillors: Declaration of Office
4. Election of Committee Representation
5. Appointment of Responsible Financial Officer (RFO)
6. Appointment of Internal Auditor
7. ROI forms and acceptance forms for Councillors
8. Co-option to fill vacancies
9. Chairman's Address

Public Forum

10. Apologies for absence
11. Declarations of Interest
12. Minutes of the Parish Meeting held on 13th April 2022
13. Matters arising (other than those on the agenda)
14. Core Policies Review
15. Supplementary Policies Review
16. Review of Annual Attendance
17. District Councillor's Report. (Waiting for advice on new reporting/attendance guidance under Unitary Plans).
18. Planning:
 - a. Applications: 22/00724/FUL. Land at Fortunes Well, Higher Street: Construction of new access, erection of 8 dwellings with associated garaging, parking and amenity space.
 - b. Determinations since time of agenda:
 - c. Planning enforcement:
 - d. Planning queries:

19. Finance:

- a. To receive report from Internal Auditor for 21/22 accounts
- b. Approval of Accounting Statement
- c. Approval of the Annual Governance Statement
- d. Agreement to the certificate of exemption (AGAR 21/22)
- e. To approve 22/23 Parish Council budget - Final
- f. To approve renewal Insurance quote £517.81
- g. To pay Clerks expenses 4th Qtr
- h. To pay any routine or previously agreed invoices

20. Allotments: Cllr Partridge

- i) Annual Contracts update
- ii) Bonfires on the Allotments
- iii) Remedial Inspections
- iv) Hedge plot 2
- v) Hedge plot 20
- vi) Plot vacancies

21. Matters Arising from 9th March Meeting:

- a. Community Playground: Chair
- b. Riverbank Collapse Scott's Way: Chair
- c. Bench, West Chinnock Church: Clerk
- d. Fallen Tree: Recreation Ground
- e. Wilder Churches: Clerk

22. Reports & Correspondence:

- a. Road Closures
- b. Jubilee Grants: Resolution
- c. Clerk Report: Parish Council 13th April – 11th May 2022
- d. Footpaths: update: Cllr Coleman
- f. Drains Audit and Action Plan: Cllr Bennett
- g. Hedges: Update by exception: Cllr Bennett
- h. Potholes: Review Reporting Process: All
- i. Elections May 22 – Members Update
- j. Unitary Updates

23. Correspondence & Matters for the Annual Meeting of the Parish Council
Wednesday 8th June 2022 Agenda

Next Parish Council Meeting
Wednesday 8th June 2022 7.30pm