

WEST AND MIDDLE CHINNOCK PARISH COUNCIL

Chairman: Mr Mark Bennett
Sunnybrook
Lower Street
West Chinnock
Somerset
TA18 7PT

Clerk: Ms Kim Duller
Half Moon House
Lower Street
West Chinnock
Somerset
TA18 7PT

AGENDA

Annual Meeting of West & Middle Chinnock Parish Council Wednesday 5th May 2021 Via Zoom at 7.30 pm

To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council

Ladies & Gentlemen,

A virtual Annual Meeting of West & Middle Chinnock Parish Council will be held on Wednesday 5th May 2021 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the attached Agenda.

With best wishes

Kim Duller
Clerk to the Parish Council

Public Forum

Members of the public and press are welcome to join the online meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting.

Please contact the Clerk if you would like to attend the meeting and would like instructions on how to access.
kdullerpheme@gmail.com or 07957 358431

Public Forum

- 1. Election of Chairperson. Declaration of Office**
- 2. Election of Vice Chairperson. Declaration of Office**
- 3. Appointment of Responsible Financial Officer (RFO)**
- 4. Chairman's Address**
- 5. Election of Committee Representation**
- 6. Appointment of Internal Auditor**
- 7. Co-option to fill vacancy**
- 8. Apologies for absence**
- 9. Declarations of interest – Registers of Interest to be updated.**
- 10. Declarations of interest for this meeting**
- 11. Minutes of the Parish Meeting held on 7th April 2021**
- 12. Core Policies Review**
- 13. Supplementary Policies Review**
- 14. Review of Annual Attendance Record**
- 15. Matters arising (other than those on the agenda)**
- 16. County Councillor's Report**
- 17. District Councillor's Report**

18. Planning:

- a. Applications since time of the agenda:
- b. Determinations since time of agenda:
- c. Planning enforcement:
- d. Planning queries and update:
 - i) Shiredown, Middle Chinnock
 - ii) 21/00639/HOU 39 Ridgway, West Chinnock
 - iii) Smiths Hill Development

19. Finance:

- a. To receive report from Internal Auditor for 20/21 accounts
- b. Approval of Accounting Statement
- c. Approval of the Annual Governance Statement:
- d. Agreement to the certificate of exemption (AGAR 19/20
- e. To approve 21/22 Parish Council budget – previously circulated.
- f. To approve renewal Insurance quote
- g. To pay Clerks expenses 4th Qtr.
- h. To pay any routine or previously agreed invoices

20. Allotments:

- a. Allotment Tenants (including leavers, applicants and advertising)
- b. Plot 20 – Decision on retaining
- c. Communication received from tenants in the month
- d. Maximum size of plots update
- e. Allotment Inspection update
- f. Tenant applications for structures (Approved in last month and New applicants received)

21. Matters Arising from the 5th May 2021 Meeting:

- a. Recreation Ground: Steps to Adjacent Field: Clerk
- b. Smokey Hole & Smiths Hill Trees, Risk Assessments: Clerk
- c. Broken Road Markers: Poop Hill: Parish Work Plan
- d. Riverbank Collapse, Scott's Way: Parish Work Plan
- e. Footpaths: Parish Work Plan
- f. Fly Tipping: Update
- g. Corona Virus: Update

22. Reports & Correspondence:

- a. Parish Work Plan: Previously circulated: Clerk
- b. Willow Tree Rec: Cllr Tinkley
- c. SRA's 2021-22 Enhanced Programme of additional flood protection and resilience works: Previously circulated
- d. BUS BACK BETTER - opportunities for bus improvements in Somerset: Previously Circulated
- e. Highways, Ditches, Drains: Chair
- f. Solar Project: Cllr White
- g. Recreation Ground:
 - i) Rec Gate
 - ii) Purchase of the Recreation Ground: Clerk/Chair
 - iii) Recreation Ground Development: Neil Cochran
- h. Return to Face to Face Meetings
- i. New Bin at Rec: update
- j. Road Closure Little Silver

23. Correspondence & Matters for Wednesday 9th June 2021 Agenda

Next Parish Council Meeting Wednesday 9th June 2021 7.30pm

Everyone is welcome (To be confirmed if virtual or Face to Face)