

# **WEST AND MIDDLE CHINNOCK PARISH COUNCIL**

**Chairman:** Mr Shaun McMillan  
27 Ridgway  
West Chinnock  
Somerset  
TA18 7PY

**Clerk:** Ms Kim Duller  
Half Moon House  
Lower Street  
West Chinnock  
Somerset  
TA18 7PT

## **AGENDA**

### **PARISH COUNCIL MEETING**

**The Parish Council will meet on Wednesday 8<sup>th</sup> May 2019  
In the Village Hall at 7.30 pm**

#### **Public Forum**

- 1. Election of Chairperson and signature of formal agreement**
- 2. Election of Vice Chairperson and signature of formal agreement**
- 3. Appointment of Responsible Financial Officer (RFO)**
- 4. ROI forms and acceptance forms for Councillors**
- 5. Co-option to fill vacancies**
- 6. Apologies for absence**
- 7. Declarations of interest**
- 8. Minutes of the Parish Meeting held on 3<sup>rd</sup> April 2019**
- 9. Matters arising (other than those on the agenda)**
- 10. County Councillor's Report**
- 11. District Councillor's Report**
- 12. Planning Applications:**
  - a. Applications:**
  - b. Applications Since Time of the agenda:**
  - c. Determinations since time of agenda:**
- 13. Finance**
  - a. To approve 4<sup>th</sup> qtr accounts**
  - b. To approve end of year accounts after internal audit**
  - c. To sign of internal audit**
  - d. To sign audit paperwork**
  - e. To discuss BHIB insurance renewal quote from 01.05.19 of £459.83**
  - f. To record the precept 19/20 of £9,500.00**
  - g. To update Asset Register**
  - h. To update Risk Assessment**
  - i. To finalise and agree budget for 19/20**
  - j. To discuss opportunities to maximise investment of ring fenced funds**
  - k. To pay village hall hire invoice 18/19 £112.00**
  - l. To pay any routine or previously agreed invoices**

**14. Allotments:**

- a. Contract renewal and rent requests - update
- b. Setting up a meeting with PC
- c. Allotment complaint

**15. Matters Arising from the April Meeting:**

- a. CAT Transfer
- b. The Haunts: Creation of Parking Space on Public Highway
- c. Pot holes self maintenance
- d. Grill over Well, Higher Street: next review June 2019
- e. The Knapp: Cllr McMillan
- f. Dog fouling West Chinnock
- g. Dog fouling Middle Chinnock

**16. Reports & Correspondence:**

- a. Highways and Drains: Report on any new issues: Cllr Bennett
- b. Badgers

**17. Correspondence Received Since Time of Agenda:**

**Annual Parish Meeting Wednesday 8<sup>th</sup> May 2019 7pm**  
**Parish Council Meeting Wednesday 8<sup>th</sup> May 2019 7.30pm**

**Village Hall - Everyone is welcome**