

WEST & MIDDLE CHINNOCK PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held on the 3rd May 2017

Cllr Shaun McMillan - Chair
Cllr Bill Mannering
Cllr Gill Langford
Cllr Raymond Bailey

Cllr Tony Cawley
Cllr Phillipa Coleman
Kim Duller, Clerk
9 Members of the Public
Meeting commenced 7.55pm

Public Forum: i) Report of damaged drain at Layne Terrace, potential full collapse. Also, another drain on the road opposite the school where the play area is. **Action: Cllr Bennett to inspect and report to Highways.** ii) Directional sign post completely covered and obscured at Meacham's Corner. **Action: Cllr Bailey offered to cut back.** iii) **The Chair gave a vote of thanks to Tricia Piper and all of her helpers and local residents who regularly collect litter from around the villages.** iv) A bath has been dumped/fly tipped on Hollowell hill going towards Chiselborough. **Action: Cllrs Bennett & Bailey to report.** v) Two dead Badgers on the road were reported, just passed the Wolds and going down Scotts Way on the way to the A356. **Action: Clerk to report.**

17/312 Election of Chairman and signature of formal agreement: Cllr Langford proposed Cllr McMillan, seconded by Cllr Coleman. **Unanimous.**

17/313 Election of Vice Chairman and signature of formal agreement: Cllr Langford proposed by Cllr Bennett, seconded by Cllr Cawley. **Unanimous.**

17/314 Appointment of Responsible Financial Officer: The Clerk, Kim Duller, proposed by Cllr McMillan, seconded by Cllr Coleman. **Unanimous.**

17/315 ROI Forms and Acceptance forms for Councillors: **Action: The Clerk to return to Angela Cox at SSDC.**

17/316 Apologies for Absence: None.

17/317 Declarations of Interest: Tony Cawley, Allotments.

17/318 Draft Minutes of the Parish Council Meeting held on the 29th March 2017: Agreed & signed by the Chair.

17/319 Matters Arising (Other than those on the Agenda): None.

17/320 County Councillors Report: Standing Apology from County Cllr Marcus Fysh.

17/321 District Councillors Report: Written apology from Ric Pallister and written report received including responses to items which are on the Agenda. **Action: Clerk to circulate with the Minutes.**

17/322 Planning Applications: Applications received:

- **17/01743/LBC: Brook Barn, Lower Street West Chinnock. Demolish chimney stack.**

The Parish Council has no observations or objections to this application: Action the Clerk to respond to SSDC by 4th May 2017.

- **17/01790/FUL: Brook Barn, Lower Street, West Chinnock. Change of use of land.**

The Parish Council, will support the application based on the following criteria:

- There is no change of use from Agricultural Land. Members were particularly concerned that it had been stated in the application that the ground could not be grazed and disagreed with this. The land has previously been regularly grazed and there is a water trough for animals still located in the field.
- That the flood bund is not breached on the south side of the field.
- The gas tank is fully surrounded by stock fence to protect grazing animals and also by planting to camouflage the tank.

Action: The Clerk to circulate a draft response for all Members and submit to the Senior Planning Officer at SSDC by 10th May 2017.

17/323 Determinations: Determinations received:

- **17/00968/FUL: Erection of poly tunnel, land at Little Silver.**

17/324 Applications, Determinations and Amendments since time of Agenda: None.

17/325 Finance:

- a) **Quarter 4 and End of Year Accounts:** Reviewed by Cllr Mannering prior to the meeting who proposed they be accepted. **All in favour.**

- b) **To discuss insurance quote from AON Insurance due on 1st June 2017. To consider employers liability and statement of cover:** Cllr Langford explained that despite chasing, the company has not come back with the queries she has sent. **Action: Cllr Langford to circulate the response from the Insurance company when it arrives, before the next meeting.**
- c) **To record the receipt of the Precept for 17/18 of £ 9500.00: Recorded**
- d) **To discuss opportunities to maximise investment from Greatfields sale:** The Chair confirmed that savings rates for short term investments are ridiculously low and that if Members wished to have a better rate of return, the money would need to be invested for at least 3-5 years. **Action: After discussion it was agreed that the money should continue to remain in the Liquidity account.**
- e) **To agree Budget for 2017/18: All members were in favour of the budget which was presented.**
- f) **To pay any routine or previously agreed invoices:**
 - Somerset Landscapes £199.80. **All in favour.** Cllr Mannering confirmed that he had checked the cuts at the Rec, Allotments, The Well and bus Shelter.

17/326 Allotments: i) **Consideration of Beekeeping:** The Clerk confirmed that she had sent all of the guidance and legislation to Neil Vout. The Parish Council confirmed they were in favour of Neil having a hive as long as all of the legislative guidance and the general guidance will be implemented. Neil confirmed that he had spoken to all of the Allotments holders and they were in favour of him keeping bees. **Action: Clerk to send over further links relating to signage.** ii) **Final Rent Receipt:** The Clerk confirmed it had been received. iii) **Future Financial Management of Allotments:** The following was agreed: a) The Clerk should in future keep a record of all of the time spent on Allotment Business, backdated to April 2017. b) All income and expenditure to be noted and ring fenced for analysis at the end of each financial year. c) Terms & conditions, rent and contracts will be reviewed at every October at the Parish Council meeting. Contracts will run from April to April in line with the Parish Councils financial year. This will mean that Allotment holders will receive 3 months rent free between 1st January 2018 and 31st March 2018. d) All information for Allotment holders to be sent out via the Allotment Committee. e) It was suggested that Allotment holders pay their Allotment rents and collect their contracts at the April PC meeting 2018, time to be agreed. (Item e to be discussed further at the next PC meeting).

17/327 Matters Arising from the April Meeting:

- a) **A356 Ongoing Issues:** It was reported that there had been another accident on the stretch adjacent to West Chinnock. The Clerk reported she has not received any formal response to the request for the safety Audit. **Action: Clerk to chase again.**
- b) **Rural Policing base:** The Clerk confirmed that the Police were looking for between 3-4 days a month. There were a number of ideas suggested. **Action: The Clerk to follow up and find out how long the bikes would be left. Cllr McMillan to follow up with Rec Association.**

17/328 Reports & Correspondence:

- a) **Pot Holes and Maintenance Report:** The majority of reported holes have been filled in. Cllr Bennett confirmed he was in regular contact with the Highways team.
- b) **Trees in Recreation Ground & Lease:** The Clerk confirmed that after various discussions the conclusion was that as the leaseholders of the Recreation Ground, the Parish Council is responsible for the maintenance of the Trees. **Action: The Clerk to contact the SSDC team and request a survey from the Lufton base, dependant on cost.**
- c) **Broken Stile between Manor Farm & Broadstone Farm:** Repairs completed.
- d) **Dates of Future Meetings:** 1st Wednesday of every month, except August 2017 and January 2018. **Action: Cllr Mannering to confirm these dates are in the bookings diary of the village Hall.**
 - 5th July 2017
 - 6th September 2017
 - 4th October 2017
 - 1st November 2017
 - 6th December 2017
 - February 7th 2018
 - March 7th 2018

17/329 Reports and Correspondence since time of the Agenda:

- a) **Event being planned: Somerset Remembers the Centenary of the end of WW1 in 2018.**

- b) **The Great Get Together:** A national event called The Great Get Together will be taking place on the weekend of 17-18 June this year. The event is being organised by the family and friends of Jo Cox MP and coincides with the anniversary of Jo's death. The Great Get Together hopes to be a national moment of unity with people and communities coming together to share food in barbecues, bake-offs, street parties and more. It is completely non-partisan and open to all. Individual villages in Somerset are being encouraged to organise community events.
- c) **Countryside Events:** A list has been sent from the Somerset Countryside Team: **Action: Clerk to put on the notice Board. Cllr Mannering to put on the website.**
- d) **Information of Funding Sources:** **Action: The Clerk and Cllr Mannering to create a new page for funding links.**

The meeting ended at 8.43pm

Next Meeting

Wednesday 7th June 2017, 7.30p.m in the Village Hall

Everyone Welcome