

WEST & MIDDLE CHINNOCK PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held on the 1st November 2017

Cllr Shaun McMillan - Chair
Cllr Bill Mannering
Cllr Mark Bennett
Cllr Phillipa Coleman

Cllr Raymond Bailey
Cllr Tony Cawley
Clerk, Kim Duller
5 Members of the Public

Public Forum: No comments from the Public Forum.

17/382 Apologies for Absence: None.

17/383 Declarations of Interest: Cllr Cawley, Allotments.

17/384 Draft Minutes of the Parish Council Meeting held on the 4th October 2017: Agreed by all Members and signed by the Chair as an accurate account of the meeting.

17/385 Matters Arising (Other than those on the Agenda):

- a. **Sandy Lane Dog Fouling:** The Clerk confirmed she had spoken to Chris Cooper at SSDC. He advised that if the PC could purchase a dual purpose bin, SSDC would empty it. The bin would need to have a clear sign explaining that dog waste can be placed in the bin as well as litter. The bin would need to be located for easy access for the vehicle picking up the waste. Members thanked SSDC and agreed the most suitable site for the bin is on the right hand side of Sandy Lane just as you enter by the gate. **Action: Clerk to get prices of dual purpose bins and talk to Mr Honeybun regarding locating the bin on his land.**

17/385 County Councillors Report: Apologies had been received from Cllr Mark Keating.

17/386 District Councillors Report: Ric Pallister updated Members on the cancelation of services by the Nippy Bus company and explained that currently the majority of services were being covered by other local companies. Ric confirmed that SSDC had written to the Department for Communities regarding issues relating to rural transport.

17/387 Planning Applications:

- **17/03478/FUL 10 Layne Terrace, West Chinnock:** Members discussed the revisions to the original plans and felt that their views relating to the development had been taken on Board. **Action: The Clerk was asked to confirm to SSDC planning that the Parish Council did not have any further objection or comment.**
- **17/03546/FUL Applegarth, Eastfield Lane, Middle Chinnock:** The Clerk confirmed that no further news had been received on this application following the submission of observations by the Parish Council.
- **17/03941/FUL: Out of Parish application for change of use of an agricultural barn to cider production in Haselbury Plucknett.** Members had no observations or comments.

17/388 Determinations: None

17/389 Finance:

- a. **To Approve Qtr 2 and Half Year Accounts:** The accounts had been inspected by Cllr Mannering who proposed they be accepted. **Agreed unanimously.**
- b. **Budget Update Against Forecast Year End & Half Year Review:** The budget update had been circulated by the Clerk and was in line with the original forecast, in particular as there had been and would be, additional expenditure under the "other maintenance" expenditure heading. This will include purchase of new swings, additional grass cutting, the tree in the rec being cut down and a new bin on Sandy Lane. There would be an amount available for Community benefit which could be approximately £1745.00
- c. **Discussion on Grants:** Members had detailed discussion on Parish Grants. Members concluded that grants will still be available to local village organisations and in particular local initiatives which impact on and improve the lives of Residents. However grants would be made to support specific

projects and not for core funding. In reality the Parish will be looking to support one/two projects a year. **Action: The Clerk to write to local organisations once a letter has been agreed.**

- d. **Cricket Club Rent:£10.00 has been received.**
- e. **To apply for VAT refund: Clerk to apply. £329.29.**
- f. **Clerk Pension: Carry forward to December PC meeting.**
- g. **To Pay any Routine or Previously Agreed Invoices: Somerset Landscapes Limited, £254.40:** Cllr Mannering confirmed he had checked the work and agreed with the proposed payment for services carried out in October 2017.

17/390 Allotments:

- a. **Annual Site Inspection.** Cllr Mannering reported there was nothing to report back and all Allotments are in good order and compliant with the Parish Councils contract. The Chair formally thanked Cllr Mannering and Neil Vout.
- b. The Clerk reported she had spoken to Mr Winter and although he is looking to resign from his plot at a later a date, he would let the Allotment Committee know when he is ready. He requested the Clerk did not put any potential plot holders on the reserve list in touch with him.

17/391 Matters arising from the October 2017 Meeting:

- a. **Feedback Community Play Area:** The play area is now open, in part, at weekends but this is not sustainable. The playground association has a meeting on 3.11.2017 to consider the way forward. It is expected that it would need at least £6,000 to bring the area back up to recognised safety standards. SSDC has visited the site on behalf of the school.
- b. **Gullies and Drains:** Covered below in Minutes.
- c. **16, Layne Terrace:** - The damaged area has been marked for repair. **Action: Monitor and review when the work has been completed.**
- d. **Hillcrest:** - Drive and entrance to the highway – similar issues to 16, Layne Terrace. **Actioned.**
- e. **Drain outside 7-8 Layne Terrace:** The Chair requested this item be taken off of the agenda.
- f. **Higher Street, Drain Across the Road:** The Chair requested this item be taken off of the agenda.
- g. **Damaged Drains:** (Past the school and up to Scotts Way). The Chair has now taken photos of the drains when it rains to demonstrate flooding. He will forward these to Cllr Bennett to send to Highways.
- h. **Pot holes and Unofficial Passing Places:** Cllr Bennett reported that Highways have confirmed they are not responsible for maintaining unofficial passing places, however will fill in those that could cause damage and had therefore agreed to fill the deep gully at Silver Street. He also reported that potholes are gradually being filled according to a pre planned schedule from Highways, however would urge residents to continue to report any which are not marked by coloured paint. **Action: Clerk to report back to Mr Gibbs.**
- i. **HGV Signs on A30:** The Chair reported that there is a sign on the entrance to the Road coming from the A30, however did not believe that one was needed on Foxwell Lane, which was only currently used by Milk lorries. **Action: Clerk to write to Mr Gibbs to explain the situation.**
- j. **Footpaths:** Hill View and Duckpool Lane. The Parish Council reviewed the current situation and believed that the roots did not present any form of danger. **Action: Take off Agenda**
- k. **Tree Recreation Ground:** The Clerk had obtained 3 quotes and these were discussed. **Action: Clerk to contact Woodland Tree & Garden Services and discuss quote with minor amendments.**
- l. **Drains on Hollowell Hill, reported Blockage:** Cllr Bennett has followed up with Highways and these are scheduled to be completed over the winter.
- m. **Broken Swing:** It was agreed that the Parish Council would purchase two swings, one to replace the broken one and one as back up. Total cost £97.75 plus vat each plus £10 delivery charge. **Action: Carry forward to next meeting.**
- n. **Blocked Ditch Eastfield Lane:** Cllr Bailey to discuss with Keith Dodge to identify where the ditch is blocked.
- o. **Broken Rails Recreation Ground:** Cllr Cawley confirmed the cost of materials will be between £25.00 and £30.00. **Action: Members requested Cllr Cawley carry out the work as previously discussed.**
- p. **Benches in the Recreation Ground:** Cllr Bennett confirmed that he would donate the wood

preservative and will be undertaking the work during November.

- q. **Hedge Cutting:** Cllr Bailey confirmed the cost would be £20.00 for the Allotments and a total cost of £54.00 to include the recreation ground.
- r. **Disabled Access to Recreation Ground:** Action: Cllr McMillan to put in a query to SSDC for advice. Carry forward to December meeting.
- s. **Parking on Pavement Outside Bridge House and cracked Pavement:** Cllr McMillan discussed with Mr Williams, however there was still a query over ownership of the slabs. **Action: Cllr Bennett to follow up with Highways.**

17/392 Reports & Correspondence:

- a. **Sing for Somerset: Details received by the Clerk. Action: Put details on Website and village notice board.**
- b. **Responding to Planning Applications:** Training 12th October 2017. The Clerk and Cllr McMillan attended an will circulate any meeting notes received.
- c. **SALC AGM:** Details previous circulated.
- d. **Somerset Waste October Briefing & Christmas Schedule: Action: Clerk to circulate.**
- e. **Grants for Christmas Meals:** Clerk to circulate details to local organisations
- f. **Defibrillator Update:** The Defib Committee now has enough funds to purchase two defibrillators and will be purchasing in the very near future subject to further information being received on the possibility of a VAT rebate.
- g. **David Shears Files, Greatfields Allotments:** Neil Cochran has kind offered to store the files which have been returned from SSDC now that David has retired.

17/393 Correspondence Since Time of Agenda:

- a. **Footpath Blockage Close to Broadstone Farm:** A resident reported that the footpath had become overgrown with undergrowth and also a stile was broken. Cllr Coleman agreed to clear and investigate the broken stile.
- b. **Post Boxes:** A query had been raised by a resident in relation to whether the Post Boxes could be refurbished. The Chair reported that he had already raised this query this year and that the Parish Council are not allowed to paint the Post Boxes, however the Post Office had confirmed that it is due to paint the post boxes in 2017.
- c. **Rubble on Hollowell Hill:** A number of comments had been raised regarding rubble being left on an unofficial lay by on Hollowell Hill which is then being removed and used on land above Hollowell Hill. **Action: Cllrs Bailey and McMillan. Clerk to check ownership of the land.**
- d. **Winter Service & Grit Bin Filling:** Extra Grit can be collected on 25th November 2017, however Members felt that there was enough extra Grit already held in the village. **Action: SSDC have requested the location of all Grit Bins and whether they need filling. Members to send location details and confirm if any bins need filling to the Clerk, so that she can report back to SSDC to get them topped up.**

The meeting ended at 8.40pm

Next Meeting

Wednesday 6th December 2017 - 7.30pm, Village Hall

Everyone is invited to stay after the December meeting for Christmas Drinks & Nibbles, provided by Members and the Clerk.



