

WEST & MIDDLE CHINNOCK PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held on the 4th October 2017

Cllr Shaun McMillan - Chair
Cllr Bill Mannering
Cllr Mark Bennett

Cllr Raymond Bailey
Cllr Tony Cawley
Cllr Phillipa Coleman
Clerk, Kim Duller
8 Members of the Public

Public Forum:

- a. Neil Cochran explained that the children's playground at the school has been closed for safety reasons due to significant wear and tear and that it would cost approx £6K to bring it back to a state where it is safe again. The playground committee AGM is taking place in November which will consider a number of issues including funding. Neil agreed to update the PC following after the AGM.
- b. There have been reports of increased dog fouling at the Recreation Ground. The Clerk agreed to report and take advice from the SSDC Dog Warden.
- c. Dog Fouling on Sandy Lane. Officially Sandy Lane is Private Land. Having spoken to the tenant farmer he has asked that the situation be monitored in the hope that the current measures will reduce the amount of fouling otherwise alternative action may be considered.
- d. Event at the Recreation Ground, Bank Holiday Monday. The Chair recapped on the discussions from the September PC Meeting to help with understanding the Parish Councils role in being asked to comment in its official capacity as the lease holder. Whilst the Parish Council members had received comments from local residents following the event, Members had not decided to address these as they had been made anonymously. However after SSDC had formally asked for feedback following a written complaint, the Parish Council as lease holders had a duty to respond to SSDC. The Chair reported that Mr Nick Eckland had kindly written to both SSDC and the Parish Council giving a background to the event. The Clerk was asked to follow up on holding discussions relating to the current booking arrangements.
- e. Coloured marks had appeared on village roads again. Mark Keating explained that once the marks have been made, SCC has 28 days to take action.
- f. The Chair, Members and Clerk formally thanked John Wheatley for his service as Internal Auditor to the Parish Council with a small token of appreciation for his commitment and incredible support.

17/370 Apologies for Absence: None.

17/371 Declarations of Interest: Cllr Cawley, Allotments.

17/372 Draft Minutes of the Parish Council Meeting held on the 6th September 2017: Agreed by all Members and signed by the Chair as an accurate account of the meeting.

17/373 Matters Arising (Other than those on the Agenda):

- a. **Resignation of Cllr Langford as a Member and Deputy Chair:** Formal resignation accepted. (Absent)
- b. **Nominations and vote for new Vice Chair:** Cllr Mark Bennett was proposed as Vice Chair by Cllr Coleman, seconded by Cllr Cawley, all in favour.

17/374 County Councillors Report: Written Report to be circulated with the Minutes. **Local issues:** i) The signs on the **A356 have been mended.** ii) Cllr Keating urged as many residents as possible to have **flu jabs.** iii) Cllr Keating explained he had circulated the **gully emptying map and schedule**, however is still waiting for some additional information. If any Members have any queries and comments, they should contact Mark direct.

17/375 District Councillors Report: Cllr Pallister explained that SSDC had purchased the lease of the Marks & Spencer building in Yeovil as part of a long term investment strategy. More information to follow.

17/376 Planning Applications:

- **17/03478/FUL 10 Layne Terrace, West Chinnock:** Members have submitted comments and observations stating they do not support the current application without amendments to exiting plans.
- **17/03546/FUL Applegarth, Eastfield Lane, Middle Chinnock:** Members discussed the application fully and agreed a number of comments and observations and stated they would not support the application without amendments to the existing plans.
- **17/03538/AGN Broadstone Farm: For information only.** Prior Approval not required as “General Permitted Development”.

17/377 Determinations: 9, Ridgway, West Chinnock.

17/378 Finance:

- a. **Receipt of Grant Thornton External Audit: Clerk to file.**
- b. **To re-submit 1st Quarter Accounts:** The accounts had been inspected by Cllr Mannering who proposed they been accepted. **Agreed unanimously.**
- c. **Cricket Club Rent had not been received. Clerk to follow up.**
- d. **Greatfields Rent for £200.00 has been received.**
- e. **To Pay Clerks Salary: £588.00, 2nd Quarter 2017: Agreed.**
- f. **To Pay PAYE £147.00, 2nd Quarter 2017: Agreed.**
- g. **To Pay Clerks Expenses £169.78, 2nd Quarter 2017: Agreed.**
- h. **Clerk Pension:** The Clerk explained she had received details from HRMC regarding the Parish Councils responsibility as an employer to pay a pension. **Action: The Clerk to investigate whether the Parish Council is liable. (Carried forward from September to November meeting).**
- i. **To Pay any Routine or Previously Agreed Invoices: Somerset Landscapes Limited, £254.40** Cllr Mannering confirmed he had checked the work and agreed with the proposed payment. He advised that there was still one month left of the contract for 2017.

17/379 Allotments:

- a. **Annual Site Inspection to take place during September 2017. Action: Carry forward to November meeting.**
- b. **Rent Payment Proposals:** As discussed at the September meeting, Jenny Conman has met with the Allotment holders who have suggested new methods for paying the annual rent. These were discussed and agreed by Members. The existing system will remain in place with the majority of contracts sent via email. However any Allotment holders not on email would have their contracts given to them by the Allotment Committee. (Kim to drop off at a central point). Any late payers would be followed up by the Allotment Committee. The Chair advised that the Parish Council would not be collecting using on-line banking and payments will still be made either by cash or cheque to the Clerk.

17/380 Matters arising from the September 2017 Meeting:

- a. **Gullies and Drains: covered in Public Forum and also below:**
 - **16, Layne Terrace:** - Tarmac breaking up and travelling on to the main highway. **Action: Cllr McMillan and Cllr Bennett to carry out visual check and establish ownership of the wall and the impact of the kerbs being dropped. Ongoing – carry forward to next meeting.**
 - **Hillcrest:** - Drive and entrance to the highway – similar issues to 16, Layne Terrace. **Action: Cllr McMillan and Cllr Bennett to make a visual check and report back to Members. Ongoing – carry forward to next meeting.**
 - **7-8 Layne Terrace:** - Rain is not going down in to the gully. **Action: Cllr McMillan & Cllr Bennett to inspect. Ongoing – carry forward to next meeting.**
 - **Higher Street:** - Storm drains across the road are making a loud noise when vehicles drive over it and grass growing out of it. **Action: Cllr Bennett has reported to Mike Fear on the County Roads website. Ongoing – carry forward to next meeting.**
- b. **Damaged Signs:** Covered in County Councillors Report.
- c. **Pot holes and Unofficial Passing Places:** **Action: Cllr Bennett to carry forward from last meeting.**
- d. **Footpaths:** Hill View and Duckpool Lane roots have been reported on the SSDC website. **Update at**

next meeting.

- e. **Hedge Overhang Lower Street:** Has been trimmed. Cllr McMillan to pass on thanks to owners.
- f. **Parking Concerns Lower Street:** The situation has improved. The Chair suggested that this be part of the Community Plan Transport Committee which will take a look at longer term strategic transport issues impacting on the village and residents.
- g. **Tree Recreations Ground:** The Arborist who was asked to give a quote was not qualified. **Action: Clerk to obtain 3 quotes.**
- h. **Free Health Checks in Lower Street 7th November 2017. Now being advertised on the community website and at the Big Breakfast.**
- i. **Broken Swing:** It was agreed that the Parish Council would purchase two swings, one to replace the broken one and one as back up. Total cost £97.75 plus vat each plus £10 delivery charge.
- j. **HGV Signs from A30:** There was some confusion as to whether HGV signs already existed. **Action: All to check to see if they are already in place. If they are, Clerk to follow up with the resident who mentioned it as an issue to see if there has been a misunderstanding.**
- k. **Disabled Access to Recreation Ground:** **Action: Cllr McMillan to put in a query to SSDC for advice.**
- l. **Parking on Pavement Outside Bridge House and cracked Pavement:** **Action: Cllr McMillan to discuss with Rob.**
- m. **Drains on Hollowell Hill Still Blocked:** Consider paying for clearance mid year budget review in November 2017.

17/381 Reports & Correspondence:

- a. **Blocked Ditch after Heavy Rain on Eastfield Lane:** **Action Cllr Bailey to speak to Keith Dodge to identify where it is and discuss action.**
- b. **Responding to Planning Applications:** Training 12th October 2017. The Clerk, Cllr McMillan and Cllr Coleman are attending.
- c. **Age UK: General details Received:** Clerk has put up notice in the Bus shelter.
- d. **Arrow found in a Residents Garden:** Members had received a complaint regarding a professional arrow which was found in a garden close to where children play in a residential area. The Parish Council explained although it does not have jurisdiction over the law relating to Archery, there are some strict guidelines. If any resident is concerned they should contact the police.
- e. **Rails broken at the Recreations Ground:** Cllr Cawley to obtain quotes for wood/materials for the Parish Council. Once agreed, he has kindly offered to repair the rails.
- f. **The Benches at the Recreation Ground need coating with a preservative:** Cllr Mark Bennett kindly offered to arrange subject to cost of materials.
- g. **Hedge Cutting:** Cllr Bailey queried whether the Hedges at the Allotments needed cutting again and he will kindly arrange. All Members agreed subject to agreement of price.

The meeting ended at 9.10pm

Next Meeting

Wednesday 1st November 2017

Village Hall

7.30p.m

Everyone Welcome!

