

WEST AND MIDDLE CHINNOCK PARISH COUNCIL

Chairman: Mr Mark Bennett
Sunnybrook
Lower Street
West Chinnock
Somerset
TA18 7PT

Clerk: Ms Kim Duller
Half Moon House
Lower Street
West Chinnock
Somerset
TA18 7PT

AGENDA

West & Middle Chinnock Parish Council Wednesday 6th October 2021

To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council

Ladies & Gentlemen,

The meeting of West & Middle Chinnock Parish Council will be held on Wednesday 6th October 2021 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the Agenda. **The meeting will take place, face to face at the Village Hall.**

Members of the General Public are welcome however will be asked to follow the social distancing rules in place for attending Parish Council meetings, including track and trace. The wearing of masks is not compulsory, however recommended inside the village hall, (unless medically exempt). **Full details are available from the Clerk.**

With best wishes

Kim Duller
Clerk to the Parish Council

Public Forum

Members of the public and press are welcome to attend the meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting

Public Forum

1. Apologies for absence
2. Declarations of interest
3. Minutes of the Parish Council Meeting held on 8th September 2021
4. Matters arising (other than those on the agenda)
5. County Councillor's Report
6. District Councillor's Report
7. Planning:
 - a. Applications:
 - i) 21/02713/HOU Willow Trees Lower Street, West Chinnock. Erection of side extension, internal alterations, replacement conservatory roof and alternations to existing porch.
 - b. Applications since time of the agenda:
 - c. Determinations since time of agenda:
 - d. Planning enforcement:
 - e. Planning queries and update:

8. Finance:

- a. To record receipt of precept Qtr 1
- b. To record payments of Allotment rents as per schedule, previously circulated. 2021/22
- c. To pay Clerks Expenses Qtr 1 £87.45
- d. To pay Clerks Salary Qtr 2 £873.60 Net
- e. To pay HMRC £218.40
- f. To agree delegated powers to pay Battens Solicitors completion statement after completion.
- g. To pay SLL31592 Somerset Landscapes Grass Cutting July 21 £215.40
- h. Delegated power payments:-
 - i) SLL31690 Somerset Landscapes Grass Cutting August 21 £351.00
 - ii) Glasdon S1823547, new bin lid for Duckpool lane multipurpose bin £21.26
 - iii) The play inspection company 48524, annual risk assessment Recreation Ground £72.00
- i. To pay any routine or previously agreed invoices

9. Allotments: Report by exception to include:

- a. New Tenants/Vacant Plots
- b. Annual inspection – Cllr Cawley/NV to confirm date

10. Matters Arising from the 8th September 2021 Meeting:

- a. Cllr Keating update speed reduction schemes C/F
- b. Grass Cutting – West & Middle Chinnock Churches
- c. Smokey Hole & Smiths Hill Trees, outstanding risk assessment
- d. Riverbank Collapse, Scott's Way: Parish Work Plan - update
- e. Footpaths: update and Parish Work Plan
- f. Trip Hazard – The Knapp - update
- g. Police Monthly beat surgeries
- h. Neighbourhood/Community plan informal meeting: Date tbc
- i. Recreation Ground purchase update

11. Reports & Correspondence:

- a. Parish Resilience and Emergency Plan: Climate change and various other risks facing local communities: Agree Parish Response
- b. Queens Platinum Jubilee 2nd – 5th June 2021: Agree Parish Council Response
- c. Change of PC meeting from first Wednesday of the month to second: Decision
- d. Tree Policy review: Decision
- e. Parish Work Plan: Previously circulated, Clerk
- f. Clerk Report: Parish Council during September 2021

- g. Highways, hedges & ditches: Parish Work plan: Report only by exception any additional items to work plan. Chair/Cllr Cawley**
- h. Drains Report: Parish Work plan: Report only by exception any additional items to work plan. Clerk/Cllr White**

**12. Correspondence & Matters for Agenda, November Meeting 2021
(Date TBA) 2021**

Next Parish Council Meeting November 2021 (Date TBA) 7.30pm – Village Hall