

# WEST & MIDDLE CHINNOCK PARISH COUNCIL

## Draft Minutes of the Parish Council Meeting held on the 5<sup>th</sup> October 2016

Cllr Shaun McMillan - Chair  
Cllr Bill Mannering  
Cllr Gill Langford  
Cllr Phillipa Coleman

Cllr Raymond Bailey  
Cllr Tony Cawley  
Cllr Mark Bennett  
Clerk, Kim Duller  
**8 Members of the Public**

### Public Forum:

- a. **Overgrown Hedges:** Following on from the September PC meeting discussion regarding hedges which restrict the passage way of local residents through public footpaths, Cllr McMillan explained he had spoken to relevant owners. However there was another report of a hedge overhanging a path in Higher Street.  
**Action: Cllr McMillan to speak to the owners.**
- b. **Layne Terrace:** Hole which appeared in the Road has still not been filled. **Cllr Cawley and Cllr Bennett to investigate with Mike Fear.**

**16/237 Apologies for Absence:** None.

**16/238 Declarations of Interest:** Cllr Cawley, Allotments; Cllr Coleman, Greatfields.

**16/239 Draft Minutes of the Parish Council Meeting held on the 7<sup>th</sup> September 2016:** Agreed.

**16/240 Matters Arising (Other than those on the Agenda):** None.

**16/241 County Councillors Report:** The Clerk reported that a County Councillors Report had been received from Marcus Fysh. The content concentrated mainly on sub regional issues and the Clerk was asked to put the report on to the Village Website. Those areas which impact directly on West & Middle Chinnock residents included; "Report a Problem" on the Highways, with information for residents on how the Council finds and repairs potholes; Explore Somerset, public footpaths and rights of way, the new travel website and safeguarding information. Full report available <http://www.westandmiddlechinnock.co.uk/>

**16/242 District Councillors Report:** Ric Pallister gave a verbal report; a copy will be circulated with the minutes and available on the website. Those areas which impact on West & Middle Chinnock included Precept Cap Consultation, SCC and SSDC budget position and commissioning of services and linking Health & Wellbeing directly to local communities. Full report available <http://www.westandmiddlechinnock.co.uk/>

**16/243 Planning Applications: Breech Farm 15/0069/LBC Amendments to existing drawings and Garden Cottage 16/03919/FUL, erection of a replacement porch (retrospective). Action: Clerk to organise a planning sub-committee meeting to consider applications as the timescale for return of comments is 18<sup>th</sup> October 2016 for Garden Cottage.**

**16/244 Determinations: Application 16/00771/FUL Eastfield lane/Smiths Hill. Full Planning Permission**

**16/245 Finance:**

- a. **To Pay the Clerk Invoice, 2<sup>nd</sup> Quarter 1.06.16 – 20.09.16):** £734, £40.00 depreciation, £12.36 expenses.  
**Agreed – Unanimous.**
- b. **To Pay Set up Costs for Community Website:** Weebly Pro site £129, plus VAT (£154.80) and Domain Costs £10.80 (2 years initial contract). **Agreed – Unanimous.**
- c. **To Receive Cricket Club Wicket Rent – Flat Fee:** £10.00. **Received by Clerk.**
- d. **To Pay SALC for 2 Councillor Training Courses £50.00:** **Agreed – Unanimous.**
- e. **To receive £20.00 for Village Walks Books:** **Received by the Clerk.**
- f. **To Pay any Routine or Previously Agreed Invoices:** Somerset Landscapes, September Invoice, £205.00 plus VAT £41.00. **It was confirmed by Cllr Mannering that the work had been carried out. Clerk to issue Cheque.**
- g. **Proposal to print new maps for the Parish Path books:** Cllr McMillan requested an allowance of up to £20.00 to pay for the printing of maps for the new batch of Parish Path books. **Agreed - Unanimously.**

**16/246 Allotments: No Report**

**16/247 Matters arising from the September Meeting:**

- a. **A30 Road Closure:** Clerk to write to Ric Pallister and Marcus Fysh on behalf of the Parish Council.
- b. **Road Markings Around the School:** The Clerk had received correspondence to say that although the work had been delayed, it is however still scheduled to be carried out. **Carry forward to next meeting.**
- c. **Playground Inspection Query:** Carry forward to next meeting. **Cllr Bailey has agreed to remove the trees.**
- d. **Recycling Centres - New Licensing Regulations:** The Clerk confirmed she had queried the new regulations,

but no response had been received. **Clerk to chase.**

- e. **Conservation Area Queries: Baytree Cottage:** The Clerk confirmed she had circulated the previous planning details of Baytree Cottage to members to answer previous queries. **41, Higher Street:** Cllr McMillan explained that the planners had specified that the extension at the back of the property should be rendered to match the remaining brickwork in response to concerns relating to conservation area issues. **Garden Cottage:** Retrospective plans had been received for the replacement of the porch, however that the planners were waiting for amended plans relating to queries over the roof height.
- f. **SIS Funding: C/F to next meeting:** Cllr Keating is waiting for a response for Marcus Fysh. **From September Minutes** “Cllr Keating explained that he didn’t think that West & Middle Chinnock had been considered for funding under the SIS scheme because the scheme wasn’t big enough, but that Marcus would consider looking at what could be done in the future. **Cllr McMillan asked Cllr Keating if it was possible to have a formal next steps response for the Parish Council and local residents who had concerns on increasing road safety issues”.**
- g. **Maps of the Village: Kindly printed and circulated by Cllr Bennett.**
- h. **Critical Drain Identification:** Ric Pallister agreed to give Cllr Bennett’s SSDC’s senior level named contact regarding drains clearance. Cllr Bennett to also get quotes from Cllr Keating’s contacts who cleared the drains in Haselbury Plucknett. A budget of £250.00 was agreed to be set aside for critical drain clearance if SSDC was unable to complete the works. Cllr Bennett confirmed he had still not been able to obtain any maps from “anyone”, including the Water board, SSDC and other potential sources; however he would continue to persevere.
- i. **Pot Holes Logging Records – Update:** Cllr Cawley explained that all outstanding pot holes had been filled, with the exception of Layne Terrace. It was discussed that there were 3 pot holes in Middle Chinnock which have not been filled, however Cllr Cawley was not certain these had been reported. **Action: Cllr Bennett agreed to start mapping all pot holes as well as keeping a log of when the pot holes are officially reported to SSDC in order to monitor progress.**
- j. **Graveyards – Future Planning:** Cllr McMillan explained that both he and the Clerk had received lots of useful information after asking for feedback from Parishes in a similar situation. Cllr McMillan explained it was useful to have all of this information on file and members should look to reaching a decision on the way forward. **Action: Review at October 2017 Parish Council meeting.**
- k. **Website Update:** Lots more content has now been put on. Next steps are to create a village Calendar of events – what’s on and a rolling News feature. Most village organisations have submitted content and links to their own web pages. Cllr Mannering confirmed that there may be costs associated with the final design of around £200.00. Cllr McMillan confirmed these would be taken from the ring fenced Transparency code set-up costs.
- l. **Community Plan Update:** Surveys have been distributed and are in the process of being collected.
- m. **Footpaths:** Cllr McMillan confirmed that the blockage on Broadstone footpath had been reported and in addition to this, the handrail on the bridge going in to the recreation ground.
- n. **Presentation by PCSO Dave Lewis and PC Chris Purcell:** Chris stressed the importance of local knowledge and how crucial it was to report anything suspicious. He acknowledged the increase in general thefts and burglaries, not just in agriculture, but that rural crime was seeing the fastest increase with criminals running sophisticated operations. Cllr Coleman explained that they had had a number of padlocks cut recently, including tampering of equipment and cutting of chains. Members said that 101 was not working and often you can’t get through. Ric Pallister also agreed that 101 was not working. It was suggested members write to the PCC, Sue Mountstevens. Chris had leaflets to give out to local residents and it was agreed that members would help to distribute these at to each household at a later date. **Action: The Clerk to reiterate to all local residents to report anything suspicious in the Parish Magazine November PC round-up and get more leaflets from Chris. Clerk to also confirm which email address should be used as an alternative to 101 for reporting suspicious activity. Cllr McMillan formally thanked Dave and Chris for attending the PC meeting and supporting the village.**

#### **16/248 Reports & Correspondence:**

- a. **A356 Report Update:** The Clerk had asked for additional information from members for an updated submission. This was discussed and agreed. **Action: Clerk to make final submission with cc to Cllr Keating and Marcus Fysh. Cllr Keating to advise who has taken over from Sarah Davis as neither Cllr Bennett nor the Clerk had received an update since the previous submission.**
- b. **Chiselborough Road Closure: Clerk to put details on the Parish Notice Board. Greatfields:** The Clerk confirmed she had written to Mr Lovick and had received more correspondence (previously circulated) with reference to purchasing the land at Greatfields. Cllr McMillan explained that the Clerk had undertaken

further research on the value of the land with SSDCs Development Valuer estimating between £10,000 and £20,000 per acre, with the caveat that further analysis would need to be made depending on the use of the land. Members agreed that they were not in a position to consider any proposals for the Land at Greatfields until the Community Planning process had taken place. **Action: Clerk to write to Mr Lovick to confirm discussions with SSDC.**

- c. **Hedge & Verge Cutting:** Cllr McMillan confirmed he had written to all local farmers asking if they would consider supporting the village with hedge cutting and had asked for feedback before the November meeting. **Action Carry forward discussion to November meeting.**
- d. **Neighbourhood Planning Bill:** The Clerk had previously circulated details of plans to make neighbourhood planning simpler. It was noted that some Parishes local to West & Middle Chinnock had spent a lot of money producing them, £60,000 was quoted. **Action: Members agreed to wait for further information on best practice examples before considering further action.**
- e. **Capping Consultation:** Agreed to discuss at the planning sub-committee meeting, to be organised by the Clerk.
- f. **West & Middle Chinnock Charity Trustees – Re-nomination & Vote:** Cllr McMillan explained this was a historic fund which gives small grants out to those in immediate need and that the Parish Council traditionally nominates two trustees. Don Nye and Keith Dodge had agreed to continue as trustees. A vote was held to proposed Keith and Don, Proposed by Cllr McMillan and seconded by Cllr Langford. All in favour.

#### **16/249 Reports and Correspondence since the Time of the Agenda:**

- a. **Invitation to Stanchester Academy:** The Clerk had received an invite for an open day.
- b. **Defibrillator Fundraising:** Cllr McMillan confirmed that Rob Williams has kindly offered to fund raise and the Clerk confirmed a small working group was being formed. Kim to contact Rob. (The Clerk confirmed she was taking part in the Defibrillator as a resident and not in her Clerk capacity).

Note: Cllr Cawley departed from the meeting after item 16/248, b.

**The meeting ended at 9.35p.m**

#### **Next Meeting**

**Wednesday 2<sup>nd</sup> November 2016 – Village Hall**

**7.30p.m**

**Everyone Welcome**

