**WEST & MIDDLE CHINNOCK PARISH COUNCIL**

**Draft Minutes of the Parish Council Meeting held on the 7th September 2016**

Cllr Shaun McMillan - Chair Cllr Raymond Bailey

Cllr Bill Mannering Cllr Tony Cawley

Cllr Gill Langford Cllr Mark Bennett

Cllr Phillipa Coleman Clerk, Kim Duller

**10 Members of the Public**

**Public Forum:**

1. **Recycling Depots:** Concern regarding new restrictions for licensing for the use of the recycling centre in Crewkerne introduced for owners of vans and trailers was discussed. **Action: Clerk to investigate with SCC.**
2. **Overgrown Hedges:** Hedges which restrict the passage way of local residents through public footpaths were discussed. **Action: Cllr McMillan to investigate legislation and if necessary speak to owners.**
3. **Hole on Layne Terrace has appeared:** It was confirmed that this had been reported prior to the Parish Council meeting.

**16/224 Apologies for Absence:** None.

**16/225 Declarations of Interest:** Cllr Cawley, Allotments; Cllr Coleman, Greatfields

**16/226 Draft Minutes of the Parish Council Meeting held on the 6th July 2016:** Agreed.

**16/227 Matters Arising (Other than those on the Agenda): None**.

**16/228 County Councillors Report:** Cllr Mark Keating, Chair of Haselbury Plucknett PC explained he would take any queries we have on County matters back to Marcus Fysh and also help and give his opinion on any other queries in his role as a fellow Councillor. A newsletter will be published by Marcus in October 2016.

**16/229 District Councillors Report:** Ric Pallister gave a verbal report; a copy will be circulated with the minutes and available on the website. A new Chief Executive, Alex Parmley will join SSDC on 3rd October 2016. Neighbourhood plans have been re-launched, in a simpler form to encourage all Parish Councils to produce one.

**16/230 Planning Applications: Application 16/00771/FUL Eastfield lane/Smiths Hill.** The Clerk explained that she had not received any news on this application. Ric Pallister explained that he had decided to accept the planning officer’s recommendation to approve the development.

**16/231 Determinations: Application 16/02396/FUL, Hollowell Cottage. Full planning permission**

**16/232 Finance:**

1. **To Approve 1st Quarter Accounts 2016/17. Approved by Cllr Mannering, Unanimous.** The Clerk reported that there had been 2 queries from Grant Thornton regarding the audited accounts relating to capital holding and the cash bank account balance. Both queries were answered and have been closed.
2. **Somerset Landscapes, invoice for Grass Cutting, June 2016 £195.00 inc Vat and August 2016, £318.00 inc Vat.** Cllr Mannering confirmed that he was happy that the work had been carried out, however concerns were raised that the hedge at the Allotments had not been trimmed and also that hedge trimmings were being left on site. **Action: Cllr Mannering and Cllr McMillan agreed to investigate. It was agreed to still pay both invoices.**
3. **To request Cricket Club Wicket Rent – Flat Fee £10.00.** **Clerk to Action.**
4. **To Set Greatfields Rent for 2017/18. Agreed £200.00.**
5. **To Request Greatfields Rent for 2016/17 of £200.00. Clerk to Action.**

**16/233 Allotments: Neil Vout confirmed the new entrance gates had been successfully installed.**

**16/234 Matters arising from the July Meeting:**

1. **A30 Road Closure:** Clerk to write to Ric Pallister and Marcus Fysh on behalf of the Parish Council.
2. **Overgrown Hedge – Highfield and Scott’s Way.** Cllr Pallister arranged for this to be completed immediately after the last Parish Council meeting.
3. **Road Markings Around the School:** The Clerk had received correspondence to say that although the work had been delayed, it is however still scheduled to be carried out. **Carry forward to next meeting**.
4. **Playground Inspection Query:** Carry forward to next meeting. **Cllr Bailey to speak to Mr Kempster.**
5. **Conservation Area Queries:** The Clerk reported that the planning officers were still dealing with the issues raised in previous meetings. A query was raised regarding works being undertaken at Baytree Cottage. **Action: Clerk to circulate original planning details.**
6. **SIS Funding:** Cllr Keating explained that he didn’t think that West & Middle Chinnock had been considered for funding under the SIS scheme because the scheme wasn’t big enough, but that Marcus would consider looking at what could be done in the future. **Cllr McMillan asked Cllr Keating if it was possible to have a formal next steps response for the Parish Council and local residents who had concerns on increasing road safety issues.**
7. **Policing Consultation: Closed**

**16/235 Reports & Correspondence:**

1. **A356 Report Update:** Cllr Bennett reported he had made a submission, but the person responsible had left. **Action: Report to be re-circulated to all Councillors for input and a new report to be re-submitted to the head of Roads and Transport. (Clerk to get details from Cllr Keating).**
2. **Hedge & Verge Cutting:** After a number of concerns were raised previously, Parish Councillors discussed ideas on how to increase the number of cuts per year to improve Road Safety. **Action: In the first instance, Cllr McMillan to write to local farming community.**
3. **Critical Drain Identification Report:** Ric suggested all critical drain works be sent direct to him, with exact location and pictures and he will forward to the relevant team. **Action: Cllr Bennett and Keith Dodge volunteered to carry out a survey.**
4. **Pot Holes Logging Report:** It was agreed that the Parish Council should also keep a “log” of all of the pot holes which are logged on line, including a picture, location and date of logging on to the SSDC site. **Action: Cllr Bennett volunteered to help Cllr Cawley.**
5. **Website Update:** Cllr Mannering and the Clerk will continue working on the website including attempting to gather more content.
6. **Community Plan:** A village wide survey will take place in the next few weeks, with every household.
7. **Request to Purchase Greatfields and Accompanying Correspondence:** A request had been made to purchase the Parish Land known as Greatfields. The Parish Council discussed this and agreed that no further action would be taken until the Community Consultation had taken place which aims to identify priorities for the village for the next 5 years.
8. **SALC AGM:** For information 17th September 1.45pm. Councillors to contact the Clerk if they would like to attend.
9. **Theft of Livestock and Residential Burglary:** The Clerk read out a report from Dave Lewis PCSO relating to the latest incidents in the villages and rural crime in general. He acknowledged that there had been a marked increase in incidents recently and made a number of recommendations on how local residents and businesses can protect themselves. **Action: Clerk to ask if Dave can attend the next PC meeting in October 2016 and mention in the Parish Magazine.**
10. **Graveyards Report:** Cllr McMillan presented a report for discussion on the future potential shortage of space for burials in West Chinnock. He is currently discussing this with Rev Peter Thomas, who will writing a piece for the Parish Magazine.
11. **SSDC Motion on Condemnation of Racism, Intolerance, Bigotry and xenophobia.** A vote was taken, proposed by Cllr Langford, seconded by Cllr Coleman, unanimous. (Cllr Cawley had left the meeting).
12. **Planning Training:** For Information, previously circulated.
13. **Sport England Validation:** Neil Cochran had kindly filled in and submitted these details on behalf of the village.
14. **Route 60+:** For Information, Presentation on 8th November 2016. More details to follow.

**16/236 Reports and Correspondence since the Time of the Agenda:**

1. **Broadstone Footpath:** Not being used and very overgrown, Map Reference Y285. **Action: Cllr McMillan and Cllr Bailey to investigate.**

**The meeting ended at 9.25p.m**

**Next Meeting**

**Wednesday 5th October 2016 – Village Hall**

**7.30p.m**

**Everyone Welcome**